



**INTERNATIONAL CONCEPT AND DESIGN COMPETITION IN A SINGLE PHASE –  
SHORTLISTING  
Urban upgrading  
of the area called Cremona City Hub**

**REGULATION**

**1. OBJECT AND GOALS OF THE CONCEPT AND DESIGN COMPETITION**

Cremona Municipality, hereinafter referred to as “the Caller”, in line with the goals approved by the deliberation G.C. n. 173 of the 20th of October 2011, announces the publication of an international concept and design competition through a restricted anonymous single phase procedure with short-listing selection.

The competition aims at collecting several proposals for urban upgrading. The proposals must be drafted according to the rules established in art. 5.5 of the Regulation and they must present ideas about the urban, architecture and landscape enhancement of the area throughout the implementation of a coherent system of interventions.

Cremona City Hub is an area of more or less 17 hectares, located just outside (North-East) the historic centre of the town and delimited by the two main roads which lead to the town: Via Mantova (South), directly connected to the motorway tollbooth and Via Brescia (North-West); the railways line Cremona-Mantua, moreover, closes the area from the North.

The area is partially occupied by public or semi-public buildings (ex fruit and vegetables market, ex slaughterhouse, ex municipality warehouses: that’s the origin of the name *zona Annonaria*) and partially occupied by the soccer stadium and big areas used nowadays for parking lots built in the area of the ex cattle market.

The urban intervention is part of the Territorial Managing Plan in force, which was drafted by Cremona Municipality and approved by the deliberation C.C. n. 13 of the 2nd of March 2009. The Plan, moreover, is part of the Agreement Protocol signed by Cremona Municipality and AEM Cremona SpA.

**2. GUIDELINES OF THE COMPETITION**

The short-listed competitors will be provided with the Guidelines which specifically describe the general criteria and the specific score related to the letters a), b) of the second section of the following point 5.7.

**3. COMPETITION PROCEDURES**

**3.1. Type of competition**

The competition is an international concept and design competition through a restricted anonymous single phase procedure with short-listing selection and, more precisely:

- **SHORT-LISTING:** - in an open form - short-listing of the participants; open to all the subjects who fulfil the requirements explained in the point 3.3 and 3.3.1; please have a look at the exclusion criteria presented at the point 3.4; this phase does not result in a list nor in the awarding of or entitlement to any prize.
- **SINGLE COMPETITION PHASE** – in an anonymous form - with the presentation of proposals in line with the art. 5.5 of the regulation; open to a maximum number of 7 (seven) candidates selected during the short-listing phase.

The proposals will be judged in accordance with the principles stated at art. 5.7.



The winner will receive a prize; non-winning competitors who have submitted the proposal and the documents indicated in this regulation but have not won will have their expenses refunded, as laid down at art. 6 below.

### **3.2. Person in charge of the procedure**

Under art. 4 of the law n. 241 of the 7th of August 1990, the person in charge of the procedure is Mr. Marco Masserdotti, the director of the territory planning department of Cremona Municipality.

### **3.3. Terms and Conditions for participation**

The competition is open to architects, territorial experts and engineers who are regular members of professional rolls - sector "a" (civic/environmental) at the time of their application or otherwise members of professional rolls in their own countries and thus qualified to practice their profession and compete in urban planning and architecture design competitions.

Every competitor or group-leader in charge of the project must have a five-year degree or a specialization degree and must be enrolled to the section A of professional roll.

The competitors who will participate as a group will have to choose the legal representative/leader of the group.

The professionals coming from extra EU countries who want to be legal representatives/leaders of their groups will have to present all the documents concerning the certificate necessary to work as self-employed person in Italy. Without these documents the subject will be excluded from the competition.

The competition is open to people as per d), e), f), f-bis), g), h), art. 90, c. 1 of the Legislative Decree n. 163/2006 (single or associated free lancers – professional firms – engineering forms – temporary associations – permanent consortia of professional firms or engineering firms), unless disqualified from practising the profession by law or by any disciplinary measure, except as set forth at 3.4 below.

Engineering firms and the professional firms must fulfil the requirements set forth by the regulations in force. "Temporary associations" can participate to the competition even if not formally incorporated yet. For associations, all the associate members shall be considered as having the same rights, title and authorship on the entrant project.

The tasks and responsibilities of each associate member, and any consultant and collaborator, shall be set out within the association or by each entrant, with no consequence on their relations with the Caller. Any person entering the competition in an associate form shall undertake, at the short-listing phase, and in any case before submitting the projects, to formally establish a design association when awarded the contract, as prescribed by art.37 of the legislative decree n. 163/2006, should their project win the competition. Each associate member can only be the member of one association; otherwise any association, of which such person is a member, shall be disqualified; such exception applies to consultants and collaborators as per point 3.3.2 below.

Each design association must include a young professional who has been member of the professional rolls for less than five years, according to the rules of his/her living member state of the European Union. The signer of the proposal must be member of the professional rolls and s/he can be:

- a) As per subjects of art 90, section 1, letter d) of the code, a professional or a member of a firm of professionals;
- b) As per subjects of art 90, section 1, letters e) e f), of the code, an administrator, an associate, an employee, a consultant (year consultant) who has invoiced to the firm more than the 50% of his/her personal turnover declared in the last VAT declaration ;
- c) As per subjects of art 90, section 1, letter f-bis), of the code, a subject who has the same characteristics (according to the legislation in force in the living member state of the European Un-

ion) of the subject as per art. 90, section 1, letter f-bis), of the code, as per the subjects of letter a), if free lance or associate free, it means letter b), if member of a firm.

In order to establish a better working connection with the “Caller” and a better knowledge of the historic, cultural and urban local reality we suggest you to choose as person in charge of the project a professional with an office in Cremona territory: this subject could be the group leader or a consultation of the competitor.

All the competitors, professionals or associated professionals, can not be in the conditions of the art. 38 of the legislative decree n. 163/2006.

### **3.3.1. Quality requirements for participation**

The competition is open to all the professionals who can demonstrate they have in their CV at least one experience in the planning sector (because of the admission/selection to a competition or because s/he was entrusted with a professional assignment) concerning urban upgrading projects characterized by the following criteria:

- i)* in Italian towns or in towns of other member states of the European Union with  $\geq 70.000$  inhabitants;
- ii)* with a territorial surface of  $\geq 5$  hectares;
- iii)* characterized by functional mixture and by the connection with other mobility infrastructures.

In case of groups, at least one member of the group must have these characteristics.

### **3.3.2. Consultancy and collaborations**

Single or associated entrants, including firms, can use consultants and/or collaborators. Such consultants and/or collaborators shall be considered external to the entrants; therefore their curricula do not have to be submitted, and in any case such curricula would not be taken into account in the assessment of the entrants. Their professional qualifications and specialisation within the design association and the nature of their consultancy or collaboration must be stated. Such consultants and/or collaborators do not have to be members of professional Rolls or Registers; they must not be in the state of incompatibility as per 3.4 below and cannot be associate members of the entrants.

### **3.4. Causes for disqualification**

The following categories of persons will not be admitted to the competition either as entrants or as consultants, otherwise the whole association would be disqualified:

- a. the regular or substitute members of the Jury, the members of the Organising Secretariat, the members of the Technical Committee of the competition;
- b. spouses, relatives and next of kin, up to three times removed, of the members of the aforesaid categories;
- c. directors, managers, employees and collaborators (including those working on a temporary or a free-lance basis or in equivalent forms) of the Caller and of the owners of the sites which are the subject of this Call, as well as anyone who has been involved in the development of the competition or otherwise contributed to the drawing up of the Call, of the Regulations of the competition, of the Guidelines and the Preliminary Document;
- d. anyone who is an employee or employer or collaborator of the members of the Jury;
- e. employees of associations, institutions or public administrations, except those who have been



specifically authorised to do so, or whose position has been legalised by any act or regulation or specific trade-union agreement;

In any case, the bidding restraints of the legislation in force, shall apply.

### 3.5. Secretariat

The Competition Secretariat is:

Comune di Cremona – Settore Gestione del Territorio, via Aselli 13/A.

E-mail: [gestione.territorio@comune.cremona.it](mailto:gestione.territorio@comune.cremona.it) - internet website: [www.comune.cremona.it](http://www.comune.cremona.it)

arch. Nicola Delindati tel. 0372/407634, arch. Viviana Suppa tel. 0372/407636, fax 0372/407510.

Opening hours: 9.00 a.m. - 12.00 noon; Monday - Friday.

### 3.6. Technical Commission

A special technical committee, composed of experts appointed by the Caller, will carry out the preliminary work for the assessment of the formal compliance of the applications submitted to the pre-selection stage and the entrant projects. The Technical Committee draws up the proceedings of the meetings and sends them to the Jury, that is solely responsible for the final decisions.

### 3.7. Jury

The Jury is made up of 5 members who have to analyze the documents sent by the competitors, check the respect of the conditions of the points 3.3, 3.3.1 e 3.4, decide about the cases of exclusion and any other irregularities registered by the Technical Commission, detect the competitors short-listed for the competition procedure and then decide the winner.

The members of the Jury, excluding the President, will be chosen among experts of town planning, architecture, managing/financial engineering, civic engineering according to the Agreement Protocol signed by Cremona Municipality and AEM Cremona SpA (see the Municipality Board Deliberation n. 173 of the 20<sup>th</sup> of October 2011).

The President of the Jury is a director of the caller. The members of the Jury are nominated and start to work after the deadline for the presentation of the proposals. During its first meeting the Jury elects one vice-president who can substitute the President if s/he is not present. The meetings of the Jury, which are valid when the majority of the members are present, are not open to the public and they are organized according to a schedule decided by the caller. The members of the Jury can not be entrusted by the Institution which has published the call for proposals with tasks concerning the theme of the competition according to the art. 84, c. 4 of the Legislative Decree 163/2006. The Jury takes its decisions by majority. A person nominated by the caller participates to the works of the Jury as secretary without voting. The secretary takes the minutes of the meetings of the Jury containing the explanation of the evaluation criteria decided, the development of the works, the list of the projects selected and the evaluation of each single competitor.

The Jury writes a final report with the development of its activity and the evaluations.

### 3.8. Documentation

The Institution which has published the call for proposals publishes on its official website the following documents: **(i)** the call for proposals; **(ii)** the Regulation; **(iii)** the description – analysis of the site. The short-listed competitors will be provided with the “Guidelines” and the complementary documents (see art. 5.2).

## 4. COMPETITION – SHORT-LISTING

### 4.1. Application

Applications for short-listing phase are in an open form. Those who want to apply for the competition



shall fill an application form in and present the following Annexes (otherwise they will be disqualified):

- a) Annex A: Presentation of the competitor/group;
- b) Annex B: Administrative documents.

The annexes must have the same cover with the name of the competitor/group and the title of the Annex ("Presentation of the competitor/group", "Administrative Documents").

**Two copies** of the annexes "Presentation of the competitor/group" and "Administrative Documents" must be delivered to Cremona Municipality.

The delivered documents will never be returned to the entrants.

#### 4.1.1. Content of the annexes

##### *Entrant's introduction (Annex A)*

File, size A4 (21 x 29,7 cm) named "**Entrant's introduction**" composed of (please respect the following order):

1. cover with the entrant's name and the title of the file;
2. max 2 pages (4 sides) illustrating the design association, the specific responsibilities and contribution of consultants, if any, plus a designation of the person responsible for the urban design;
3. professional and scientific curriculum of the person responsible for the urban design and any other associate member;
4. max 5 pages (10 sides - size A4 or A3 folded in size A4) of pictures and texts illustrating from 1 to 5 projects of urban upgrading (implemented or not implemented) in line with the lett. i), ii), iii), section 3.3.1, that you think are the most important, concerning themes or areas similar to the object of the competition, planned by the legal representative/ group leader and by the other members of the group;
5. maximum 1 page (2 sides) of texts and/or pictures illustrating briefly the scientific/cultural and methodological approach to the project and the goals you want to reach.

The description of the projects (point 4) must contain the following information (please respect the following order):

- a) the member/s who have carried out the design;
  - b) the professional job carried out and the respect of the quality participation requirements of the point c. 3.3.1 of this call for proposal;
  - c) the principal name;
  - d) the year in which such job was carried out;
  - e) the implementation phase of the project;
- f) quantitative details of the volume and surface of the project and, if possible, the value of the project
- g) a brief description of the project with pictures, schemes and graphs concerning it and the general framework.

If the entrant is an association, the amount of documents to be submitted is the same, regardless of the number of associate members.

##### *Administrative Documentation (Annex B)*

A Annex, size A4 (21x 29.7 cm), named "Administrative documentation", containing (please respect the following order):



- a) cover with the entrant's name and title of the Annex;
- b) for each member, personal details, details of the registration in the professional roll, professional qualification and specialisation of the entrant or entrants (if an association). Firms shall enclose an organisation chart with the personal details of the partners, employees and free-lance collaborators;
- c) for associations, the name of the person acting as the group leader, or a statement in which the associate members name the person acting as the group leader and undertake, should it win, to abide by the applicable legal regulations on temporary associations; if the group leader is a firm, state the name of the legal representative and the team manager, if different;
- d) for engineering firms and professional firms, state that they fulfil the requirements set forth in part III, Title II of Dpr 207/2000;
- e) each entrant and/or associate member shall make a statement, pursuant to PD 445/2000, to the effect of certifying that they;
- abide by the terms and conditions of the competition, as per 3.3
  - respect all the rules of the Call for proposals and of the Competition Regulation;
  - authorize to publish the project ideas citing the names of the projects' authors , even if they are not the winners;
- f) for associations, undertake not to change the associate members
- g) list of all consultants and collaborators, including their qualifications and the nature of such consultancy or collaboration;
- h) address of certified electronic mail or fax number where the caller can send all notices;

The above statements and obligations shall be signed by all the associate members, unless a member has been specifically delegated to act on behalf of the association; in this case, such documents shall be provided in an original copy or legalised copy.

#### **4.2. Delivery of documents**

The documents to be sent as per 4.1 above shall be sent, under penalty of disqualification, in one sealed parcel by 12.00 am of the 30th day from the publication of the call for proposals on the municipal notice board to the following address:

**Comune di Cremona**  
**Ufficio Protocollo**  
**Piazza del Comune, 8**  
**26100 Cremona - Italia**

The package containing the documents must be delivered to Cremona Municipality in one of these ways: *i*) sent by certified mail; return receipt; *ii*) by a licensed carrier; *iii*) hand delivered *to the* Registry Office of Cremona Municipality during the opening hours (you will get a receipt).

The sender is the only person in charge of the package; Cremona Municipality will not be held accountable in case of complaints if the parcel fails to arrive by the deadline, for whatever reason.

The date and time of arrival of the parcels, as shown by the stamp of the Registry Office of the Caller, attest whether the parcel has arrived before the deadline. The deadline refers to the date of delivery,



not to the date of shipment, whatever the shipping method used. The parcel, countersigned by the entrant with at least two signatures on the sealing strips, shall bear the name of the entrant who ships such parcel and the wording:

***NON APRIRE***  
***CONTIENE DOCUMENTI DI PRESELEZIONE DEL CONCORSO INTERNAZIONALE DI IDEE***  
***CREMONA CITY HUB***

(DO NOT OPEN – CONTAINS DOCUMENTS FOR THE SHORT-LISTING PHASE OF THE INTERNATIONAL CONTENT AND DESIGN COMPETITION CREMONA CITY HUB)

Should the parcel get lost, the Caller shall accept no claims from the entrants and shall not be held accountable for receiving the documents after the deadline due to any misdelivery or delay of the post service or carrier. In addition, the Caller shall not accept any parcels that should be sent at the consignee's expense.

#### **4.3. Selection of entrants**

Out of all those applicants who have submitted their applications in accordance with the terms and conditions stated at 3.3 and 3.3.1 and 3.4, the Jury, as per 3.7, will select the best 5 (five) applicants to be called to take part in the competition, based on the following criteria:

- a) standard and complexity of previous projects: accounting for up to **60 points**;
- b) standard of the professional and scientific curriculum of the designer/s: accounting for up to **20 points**;
- c) quality of the scientific/cultural approach and project's goals: accounting for up to **20 points**.

The jury will define the scores on the basis of each partial score awarded by each member of the Jury. The Jury will name up to 7 (seven) entrants to be called to take part in the competition within thirty days of the deadline for delivery of the documents. The selected entrants will be admitted to the competition on equal terms. If the number of applicants is less than seven, either due to the lack of applications or as a result of a Jury's decision, the Caller, pursuant to art. 62, paragraph 6, LD no. 163/2006, will go on with the proceedings, calling those applicants who have qualified to take part in the competition.

### **5. COMPETITION PROCEEDINGS – THE PROJECT**

The next steps of the competition concern the selection of the project, at a level of detail that complies with the requirements of the Call, art 5.5 of this regulation.

#### **5.1. Entrance**

The selected entrants are called, within 5 days of the Jury's decision, to enter the competition by a notice sent by certified electronic mail (Pec) or by fax.

## 5.2 Additional documents

The competitors short-listed for the final phase of the competition will be provided with the following additional documents in order to complete this Regulation:

- a) Guidelines;
- b) Technical maps of the area and of the reference context in digital format;
- c) Pictures taken during the flight 2010, in TIF format;
- d) System of the technological nets and of the environmental limits, in digital format;
- e) Projects of infrastructures with open procedures of the Municipality Administration in the neighbour areas, in PDF format;
- f) historic information and surveys on the area;
- g) results of the participating process without evaluation on behalf of the Administration.

## 5.3. On-the-spot survey and meeting with the Municipality Representatives

The competitors short-listed for the competition will be invited to participate to an on-the-spot survey and a plenary meeting where the representatives of the municipality will explain the guidelines and expectations about the project.

## 5.4. Enquires

Enquiries about the Call and the Annexes shall be sent in writing by fax or email to the Secretariat of the competition, within 15 days of receiving the notice of admission. For technical and organisational reasons, the Caller will not accept any enquiry after such deadline. A summary of enquiries and answers to the most relevant questions will be emailed by the Caller to all entrants within ten days of the above deadline.

## 5.5. Required projects

Entrance in the competition shall be in an anonymous form. Therefore, no detail that might reveal the entrant's identity, including symbols, signs or other identifying features, will be allowed; otherwise, the entrant will be disqualified.

Any project made in addition to or different from those required by this Call, or the lack of any document required hereunder, shall result in the disqualification of the entrant.

Previously published graphics will not be allowed; otherwise the entrant will be disqualified.

The entrants shall deliver, in one parcel:

(A)

a sealed envelope, marked only with the entrance code, composed of a maximum of four Italian letters and three Arab numerals, containing: x) code; y) entrant's name and group leader's name; w) group leader's self-certification that the composition of the design association, including consultants and collaborators, has not been altered and/or increased in the time intervening between the first and the second level of competition; z) self-certification of the competitor or of the group leader that the projects presented are unpublished.

(B)

The projects required to enter the competition, identified just by the entrance code (otherwise the competitor will be disqualified), are:

Project 1: general layout of the site, size A0, based on the maps provided by the caller, with addition of the project and solutions for the adjoining public areas, scale 1:2.000;

Project 2: layout of the project, size A0, based on the maps provided by the caller, scale 1:1000;

Project 3: layout and altimetry details, size A0, free composition of the Table, scale 1:500;



Project 4: perspectives, axonometric projections and any graphic design that can help illustrate the chosen design solutions and public works, size A0, free composition of the Table;

Project 5: A3-size album (max 30 pages) (60 sides-20 sides containing texts) containing the illustrative report, schemes and graphs with:

- a) guiding principles for the choice;
- b) guidelines for the design and urban upgrading solutions;
- c) identification of the modular/serial terms of the interventions so that they can be implemented in different moments; ensuring that every part, even if it is built separately, maintains its autonomous aspect;
- d) definition of mobility solutions, layout of public spaces and public facilities;
- e) evaluation of the financial-economic aspects, economic sustainability of the public works in comparison with private interventions.

All documents, from point 1 to point 4 of this list, must be delivered in two copies, one on a rigid backing, one folded, size A4. For project five, the two copies size A3 are enough.

All the technical documents of point B must be presented also on a CDrom/DVD in PDF high resolution format.

These documents will be used by the organizing secretariat of the competition in order to organize the final presentation of the competition's results, the exhibition and the final publication.

#### **5.6. Delivery of project documents and additional administrative documents**

The documents required shall be sent, under penalty of disqualification, in sealed containers, by 12.00 am of the 90th day from the date of notice of admission to the competition (date of the fax or of the certified electronic mail), whatever the shipping mode, to the following address:

**Comune di Cremona**  
**Ufficio Protocollo**  
**Piazza del Comune, 8**  
**26100 Cremona – Italia**

with the sentence:

***NON APRIRE***  
***CONTIENE DOCUMENTI DEL CONCORSO INTERNAZIONALE DI IDEE***  
***CREMONA CITY HUB***

(DO NOT OPEN – CONTAINS DOCUMENTS FOR THE SHORT-LISTING PHASE OF THE INTERNATIONAL CONTENT AND DESIGN COMPETITION CREMONA CITY HUB)

If hand delivered to the Registry Office of the Caller during opening hours, a receipt will be issued.

The sender will be held accountable for the delivery of the package; the caller will not accept claims if, for some reasons, the package will delivered later than the deadline. The date and time of arrival of the packages, as shown by the stamp of the Registry Office of the Proponent Institution, attest whether the parcel has arrived before the deadline. The deadline refers to the date of delivery, not to the date of shipment, whatever the shipping method used. Should the parcel get lost, the proponent institution shall accept no claims from the competitors and shall not be held accountable for receiving the documents after the deadline due to any misdelivery or delay of the post service or carrier. In ad-



dition, the proponent institution shall not accept any parcels that should be sent at the consignee's expense. Since admission to the competition will be in an anonymous form, no information must be disclosed that might reveal the competitor's identity. If the post or the shipping service request the sender's address be disclosed, such address shall be replaced with the address of the Proponent Institution or of the Professional Rolls.

### **5.7. Judgement and end of competition**

The entrant projects will be submitted to the judgement of the Jury that gives its opinion within 30 days of the deadline for delivery, deciding on the merits of the projects, subject to a preliminary investigation by the Technical Committee.

The Jury will analyze the projects in the light of the following criteria:

- a. Urban, architecture and landscape quality: **up to 50 points.**
- b. Feasibility and economic sustainability: **up to 50 points.**

The Jury will award the final score on the basis of the average score of each score awarded by each member of the Jury.

The Jury will draw up a final report for the projects, containing a short illustration of the reasons for the judgements and the working procedure. At a public meeting, notice of which will be given to the entrants, envelope A will be opened to match the projects with their authors. One winner only will be announced; joint winners will not be admitted. The jury can decide not to award the prize.

### **6. PRIZES**

The winner will receive 25.000 euros (twentyfive thousand), all inclusive, without expenses' reimbursement (see point 8).

Non-winning entrants who have submitted, by the deadline, a preliminary project complying with the functional plan and inclusive of all the required documents will have their expenses refunded in the amount of euro 10.000 (ten thousand) net of tax and contributions.

### **7. PUBLICATION OF RESULTS**

The results of the competition will be published in accordance with the applicable regulations.

### **8. ASSIGNMENT TO DESIGN THE UPGRADING PLAN**

AEM Cremona S.p.A., on the basis of the Protocol Agreement signed with the Caller, reserves the right, at its unquestionable discretion, to entrust the winner with the design of the Upgrading plan (of public/private initiative) pursuant to Regional act of the 11th of March 2005, n. 12 and its changes.

The task will be assigned according to the rules contained in a document written by the caller which will have to combine the activities of the project leader, the tasks of AEM Cremona S.p.A. (for the project of the nets and the technical equipments of the STREET) and the obligations of Cremona Municipality (for the general layout).

The project leader will be awarded with a forfeit max. amount of euros 110.000, all inclusive, and the prize awarded to the winner (see point 6) is a part of the payment for the design of the implementation plan.

In order to approve definitely the implementation plan, the caller can make some changes to the winning project during the implementation of the same plan which can be changed according to the needs of the caller. The implementation plan, under the law of the 11th of March 2005 of Lombardy Region, n. 12 and its changes, can be approved only by Cremona Municipality in accordance with the law requirements.

## 9. PROPERTY AND EXHIBITION RIGHTS

The submitted projects are the property of the entrants, except the winning project which becomes the property of the Caller after payment of the prize money. However, the designers retain their copyright and intellectual property rights on such projects. For associations, all the associate members, with equal qualifications and rights, are considered the authors of the proposals and entrant projects. In any case, the Italian copyright laws shall apply.

### 9.1. Right of exhibition and publication of the projects

The Caller reserves the right to exhibit, publish or have published all or part of the entrant projects, without owing anything to the entrants in consideration thereof.

The Caller will make the projects and proposals public by exhibiting them at an exhibition, inclusive of a catalogue to be produced within six months of the announcement of the winner.

Non-winning entrants will not be allowed to exhibit and/or publish their proposals or projects before the publication on the website.

## 10. OFFICIAL LANGUAGE

The official language of the competition will be the Italian language. The project documents must be in Italian.

## 11. ACCEPTANCE OF THE REGULATION

On entering the competition, the entrants accept all the regulations of the Call for Proposals and of this Regulation.

## 12. DISPUTES

Anything that is not covered by these regulations shall be referred to the recommendations for architecture and urban design competitions approved by the Lombardy Region Council of the Architects. For any dispute in which an amicable settlement cannot be reached, the place of jurisdiction will be the Court of Cremona, without prejudice to the arbitral jurisdiction.

## 13. PUBLICATION AND DISSEMINATION OF THE CALL FOR PROPOSALS AND OF THE REGULATION

The call for proposals and the regulation of the competition will be sent to the professional rolls of Cremona province, to the Lombardy Region Board of Architects, designers and curators, to CNAPPC, to CNI, to the office of the Official Publications of the European Union. The call for proposals and the regulation of the competition will be published:

- a) on the municipality notice board of Cremona Municipality;
- b) on the website of Cremona Municipality: [www.comune.cremona.it](http://www.comune.cremona.it);
- c) on the official journal of the European Community - OJEC

All the subjects who may receive the present call for proposals are kindly ask to disseminate it. The same communication channels will be used for the publication of the competition's results.

## 14. TIMELINE

- Publication on the Municipal Notice Board
- Submission of application and Annexes: within 30 days from the publication on the Municipal



### Notice Board

- Selection of entrants by the Jury: within the next 30 days
- Notice of pre-selection results and call to the Competition: within 5 days from the end of selection
- Submission of project documents: within 90 days from the call to the competition
- Inspection (\*): within 10 days from the call to the competition
- Entrants' enquiries (\*): within the following 15 days
- Answers to entrants' enquiries (\*): within the next 10 days
- Review of projects by the Jury: within 30 days from the deadline for submission of the projects
- Public meeting for the opening of the envelopes to match projects and entrants and announcement of the winner: within 10 days from the end of the review of the projects
- Notice of the final result of the competition: within the next 5 days

(\* Steps that will take place during the 90 days' term for submission of the entrant projects.

The official language of the competition is Italian and, in case of any disputes, the original text in Italian of the documents shall be deemed authentic.